

Contract Opportunity: Safe, Aware, Free and Empowered (SAFE) Programme – Mid-term Review

TERMS OF REFERENCE

Background and Overview

Tearfund is one of New Zealand's leading faith-based NGOs with world class development partnerships and programmes throughout the developing world. Tearfund engages in partnership with communities who work with some of the most vulnerable people in the world as they struggle to feed their families, cope with disasters, confront exploitation and build a different future. Our work encompasses modern slavery, child development, farming, enterprise, and humanitarian response.

The SAFE Programme (2021-2026) is funded by the New Zealand Ministry of Foreign Affairs and Trade through Negotiated Partnership and the generous supporters of Tearfund. It is a five-year project (2021-2026) being implemented in Fiji, Myanmar (recently started), Solomon Islands, Vanuatu, and Sri Lanka. The SAFE Programme aims to protect vulnerable households from human trafficking and exploitation and help them become economically self-sufficient. The programme focuses on two interrelated themes: adequate agricultural livelihoods and protection from modern slavery.

Scope of Work

Tearfund will secure the services of an independent consultant to conduct the midterm review. The consultant will assess the midterm programme achievements and determine the extent to which the programme is on track to meet the intended outcomes. The review should identify any adjustments or changes needed to design or implement, with any programmatic recommendations and key learnings to be documented.

A midterm review is process-related and can be used to inform learning and to make improvements to design and delivery.

The primary audience for the review includes Tearfund, Tearfund partners involved in the Negotiated Partnership, and MFAT.

Methodology

1. The assignment will be desk-based. Therefore, the consultant will review the project documents. Further, the consultant will conduct online interviews with project/partner staff involved in the SAFE Programme as required. Essential community-level information for this review purposes may be collected by partner staff through the consultant's guidance and necessary assistance remotely. .

The consultant will have an opportunity to share suggestions for the methodology in a brief inception report. This report will present the key review questions, methodology, tools, data collection plan, a clear work plan and key deliverables.

Timeframe

A total of 24–31 days have been estimated for the assignment.

The evaluation will ideally start on 10 June 2024 and is expected to end on 20 August 2024. The Consultant will periodically update the assigned Tearfund personnel about the progress being made during the review period.

Required Skills and Competencies

Education:

- A master's degree or tertiary qualification in international development, Human Rights, or other relevant social science discipline.

Professional experience:

- Proven experience in monitoring and evaluation, including conducting impact evaluations, mid-term reviews, or similar. Experience in evaluating modern slavery, migration, and farming and livelihood programmes will be an asset.
- Experience in working in the Pacific region will be an advantage.

Knowledge and skills:

- A good understanding of approaches and programmes in protection, human trafficking, migration, and livelihoods (particularly resilient agricultural systems).
- Extensive knowledge and skills in research, qualitative and quantitative evaluation methods.
- Advanced report writing skills.

Application Process

Interested individuals and companies are invited to share an expression of interest (maximum four pages), at work@tearfund.org.nz by **20 May 2024**. For more information or a copy of the full Terms of Reference is available upon request or by phoning Elke on 021 80 22 13.

Application materials should include:

1. Expression of interest clearly summarising your understanding of the assignment, relevant experience, proposed methodology, timeline, and details for three referees.
2. Curriculum Vitae (CV) of consultant (if proposing a team to undertake the work, please include a CV of all consultants and describe each individual's role).
3. Proposed budget—with daily rates included—in NZD.

Successful applicants will be subject to police and reference checks per Tearfund's recruitment policy.