

Fundraising Specialist – Events & Volunteers

(Permanent; Full-time)

The Organisation

Tearfund is a Christian non-profit organisation working for a just and compassionate world. Motivated by Jesus, we encourage Kiwis to act for justice to relieve poverty among the world's most vulnerable people. We're a team of Kiwis and internationals who believe that, by partnering with local communities in developing countries, we can end extreme poverty in our lifetime.

Tearfund relies on the financial generosity of Kiwis to support development projects led by local partners addressing issues of poverty, scarcity, disempowerment, and injustice. Our work spans modern slavery, child development, farming, enterprise, and humanitarian response.

The Fundraising team drives Tearfund's mission by engaging and inspiring supporters through innovative campaigns, events, and speaking in churches—ensuring sustainable income, deepening relationships, and maximizing impact for vulnerable communities.

The Role

The Fundraising Specialist – Events & Volunteers is dedicated to supporting the Fundraising team by project managing fundraising events, volunteer initiatives, and community fundraising campaigns. The role focuses on deepening supporter engagement, increasing brand awareness, and delivering high-quality experiences that connect audiences with Tearfund's mission.

This is a great opportunity to combine your skills in event and volunteer management to help drive the income that fuels Tearfund's mission.

Key Responsibilities:

- **Fundraising Event & Project Management:** Lead planning, execution, and review of fundraising projects and events, with an emphasis on regular giving activity.
- **Volunteer & Compassion Alumni Speaker Management:** Recruit, onboard, train, and retain volunteers for events, church engagement and community fundraising.
- **Fundraising Project Management:** Scope and manage community fundraising campaigns and peer-to-peer initiatives (e.g., external sport events). Track and report on campaign outcomes and impact.

Why should you apply for this role?

You'll thrive in this role if you have a passion for collaborating with others to achieve common goals. You'll have the opportunity to work autonomously, taking ownership of your responsibilities and seeing firsthand how people put their faith into action to achieve meaningful change.

Why are you the right candidate?

You believe that together we can change the world. You're not just looking for work, but a job where you can make a lasting impact. You want to work within a team where individuals build each other up, and work towards a common goal. You thrive on working on multiple projects at once, juggling and prioritising as you go. You love a fast-paced role and work well under pressure.

Ideally, you'll have some or all of the following;

- 3-5 years working in project management for fundraising and community events.
- Proven ability to deliver successful events, managing volunteers and external speakers.

- Demonstrated experience in managing multiple concurrent projects, with the ability to innovate and adapt to changing priorities.
- Strong organisational, communication and relationship-building skills.
- Experience with Project Management tools and CRM systems.
- Experience in fundraising/marketing or the not-for-profit sector
- Confidence speaking in public, ideally with MC capability (ability to MC events, be Tearfund's 'On call' MC)
- NZ driver's licence
- The flexibility to travel domestically at times to support events.
- A commitment to Tearfund's ethos and values.

The role is based in Auckland. Tearfund uses a hybrid work model, with scheduled days in the office and the flexibility to work (some but not all time) from home.

Sounds interesting? We'd love to hear from you! To apply please include a CV and a cover letter outlining why you're interested in this role and working for Tearfund.

Please note that any offer of employment for Tearfund will be subject to the satisfactory completion of;

- A **self-declaration process**
- A **criminal records/police check**
- **Two** reference verifications